



# Signup

**PlusLive allows you to use one username and password no matter which device you use.**

Signing up is easy as 1 – 2 – 3! 1. Register 2. Create a user name and password 3. Access your account information from any device.

*Note: Each person on an account may have their own username and password for that account*

*Note: You must have your account number and social security number in order to register.*

## Creating a User

### For Mobile:

1. Tap **“New Mobile User? Tap to Register”** link
2. Accept the Terms & Conditions and Tap the **“Next”** button



Figure 1

3. Enter your *account number*
4. Enter your *social security number*
5. Choose a desired **“Username”** (see Note below)
6. Enter an *email address*
7. Enter a *phone number*
8. Create a *password* with the following criteria:
  - At least eight (8) characters long
  - Must have each of the following:
    - One number
    - One upper case letter
    - One lower case letter
    - One special character (see Note below)
9. Re-enter the password
10. Touch **“Submit”** button
11. Select your primary share or the account you want to show up as your default.
12. Click or touch **“Okay”** button
13. Registration is complete.

### For Personal Computers:

1. Click the **“Shares”, “Transfers”** or **“Deposit”** icons
2. Click **“New User Registration”** button



Figure 2

3. Enter your *account number*
4. Enter your *social security number*
5. Choose a desired **“Username”** (see Note below)
6. Enter an *email address*
7. Enter a *phone number*
8. Create a *password* with the following criteria:
  - At least eight (8) characters long
  - Must have each of the following:
    - One number
    - One upper case letter
    - One lower case letter
    - One special character (See Note below)
9. Re-enter the password
10. Touch **“Submit”** button
11. Select your primary share or the account you want to show up as your default.
12. Click or touch **“Okay”** button
13. Registration is complete.

### Note:

*Username: Must be at least 6 to 20 characters long. Your username can contain: letters or numbers.*

*Special characters include: ! @ # \$ % ^ & \* ( ) \_ + { } | \ ; ' : " ? / , . < >*